

# Water Meter Test Request

Please complete this form for requesting a test of an existing water meter. Attach any relevant supporting documentation, then forward to Watercare for processing. Please complete separate forms for each water meter.

www.watercare.co.nz  
(09) 442 2222  
email: info@water.co.nz



Watercare Customer Centre,  
Watercare Services Limited,  
Private Bag 94010, Auckland 2241

**THIS APPLICATION WILL NOT BE ACCEPTED FOR PROCESSING UNTIL ALL DETAILS ARE PROVIDED**

## Section 1: Applicant Details Details of person making this application and authorised to request a test for the water meter.

Watercare service request reference number

First name

Last name

Company name (if applicable)

Postal address

Email

So that we can get back to you quickly email is the best and most efficient method for correspondence.

Phone

Mobile

Fax

### Onsite contact (if different from person listed above).

First name

Last name

Company name (if applicable)

Email

Phone

Mobile

Fax

## Section 2: Legal Owner of Property at Time of Application

Details of person responsible for payment of ongoing water and wastewater charges (if different from person listed above).

First name

Last name

Company name (if applicable)

Postal address (address to send water and wastewater bill)

Email

So that we can get back to you quickly email is the best and most efficient method for correspondence.

Phone

Mobile

Fax

### Section 3: Application Fees Information

Details of person responsible for the fees associated with this application. Refer to our website for details of fees at [www.watercare.co.nz](http://www.watercare.co.nz).

<input type="checkbox"/> Applicant	<input type="checkbox"/> Legal owner	<input type="checkbox"/> Other, please complete below
<input type="text"/>		
First name	Last name	
Company name (if applicable)	<input type="text"/>	
Postal address	<input type="text"/>	
<input type="text"/>		
Email	<input type="text"/>	So that we can get back to you quickly email is the best and most efficient method for correspondence.
Phone ( )	Mobile ( )	Fax ( )

### Section 4: Property Details

Legal property address (site address)	<input type="text"/>		
<input type="text"/>			
Lot number	<input type="text"/>	DP number	<input type="text"/>
CT number	<input type="text"/>		
Property type	<input type="checkbox"/> Front lot	<input type="checkbox"/> Rear lot on joint owned access way	<input type="checkbox"/> Rear lot on separate driveway

If this property is not clearly defined legally (Lot and DP) then further information will be required – CONTACT WATERCARE

### Section 5: Existing Meter Details

Serial number	<input type="text"/>	Current location	<input type="text"/>
Reason for requesting a meter test	<input type="text"/>		
Is there an external/outside tap which is easily accessible?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

### Section 6: Notes

1. **Missing information** may delay processing of this application.
2. If the test finds the meter is accurate to +/- 3%, then a bill for the water meter test will be issued. Information about our fees is on our website: [www.watercare.co.nz](http://www.watercare.co.nz). However, if the water meter is faulty it will be replaced free of charge.
3. You will be asked to supply **proof of identification** when submitting this application.

## Section 7: Authorisation

I, the undersigned, hereby declare that the information given on this application is true and correct. I am authorised to request for a test of the water meter in the name of the legal owner and in doing so, accept the terms and conditions of the Customer Contract with Watercare Services Limited.

Name   Proof of identification attached (business card, copy of drivers licence)

Signature  Date  /  /

## Privacy

The information supplied in this application form will be held and used by the staff of Watercare Services Limited. The information will not be disclosed by Watercare Services Limited unless legally required under the Local Government Official Information and Meetings Act 1987 or for one of the purposes in connection with its collection. The information supplied will be used for: assessing and processing this application and for administration purposes, updating Watercare Services Limited's records to ensure all records are accurate, providing Watercare Services Limited with statistical information to assist policy development. You have the right to request access to and correction of information collected.

## For office use only

Application number  Lodgement date  /  /

Service request number  Issue date  /  /

Work order number  Issue date  /  /

Applicant's name approved

Applicant's signature approved